

**EVANS VALLEY FIRE DISTRICT #6
BOARD OF DIRECTORS
REGULAR MEETING**

Minutes of June 13, 2024

1. The meeting was called to Order by Board Chair Larry Tuttle at 6:31 PM.
2. Roll Call: Larry Tuttle, Kathryn Henning, Heather Friend, Cynthia Edwards, and Chief Davidson were present. Patricia Ott was not present.
3. Consent of Agenda: It was moved by Kathryn Henning and seconded by Heather Friend that the Agenda be approved. The motion passed unanimously.
4. A. Approval of the Minutes of the May 9, 2024 Regular Board Meeting: It was moved by Heather Friend and seconded by Cynthia Edwards that the minutes of the May 9, 2024 Regular Board Meeting be approved. The motion passed unanimously.
5. Financial Reports – Chief Davidson:
 - A. May 4, 2024 to June 7, 2024. It was moved by Cynthia Edwards and seconded by Heather Friend that the Financial Report for May 4, 2024 to June 7, 2024 be approved. The motion passed unanimously.
6. OLD BUSINESS:
 - A. None
7. NEW BUSINESS:
 - A. Budget Hearing: 2024-2025: Chief Davidson opened the Budget Hearing for 2024-2025 to the public. There were no comments. The Budget Hearing for 2024-2025 was then closed.
 - B. Resolution 24-03 Adoption of 2024-2025 Annual Budget: Chief Davidson presented Resolution 24-03 Resolution Adopting the 2024-2025 Annual Budget. Kathryn Henning read Resolution 24-03 into the record. A motion was made by Heather Friend and seconded by Cynthia Edwards that we adopt Resolution 24-03 as read. The motion passed unanimously.
 - C. Resolution 24-04 Transferring Appropriations Within the General Fund: Chief Davidson presented Resolution 24-04 In the Matter of Transferring Appropriations Within the General Fund. The Fire District did not expect to have significant repairs for 6645, 6647 and 6663 all in one fiscal year. The Fire District also did not anticipate our insurance to increase by 26% from the previous fiscal year. Line item #5401, Operating Contingency has been established for unexpected or unforeseen expenditures. The Board of Directors hereby authorizes the transfer of funds from line item #5401, Operating Contingency, for a total of \$6,669.06 to be transferred to line item #5203, Vehicle Repair & Maintenance, and the transfer of funds from line item #5401, Operating Contingency, for a total of \$1,887.00 to be transferred to line item #5215, Insurance, to correct these funding issues. Kathryn Henning

read Resolution 24-04 into the record. A motion was made by Kathryn Henning and seconded by Heather Friend that we adopt Resolution 24-04 as read. The motion passed unanimously.

- D. Brewster Engagement Letter: Chief Davidson presented the engagement letter from Richard W. Brewster, CPA, PC, for services for the year ended June 30, 2024. Discussion. A motion was made by Kathryn Henning and seconded by Cynthia Edwards to approve the Brewster Engagement Letter as presented. The motion passed unanimously.
 - E. Parking Policy Update: Chief Davidson presented Parking Use Policy P-113. This is a revision and replaces old policy 8.95. Two members from Enterprise Grange #489 were in attendance at the meeting and added input. Discussion. A motion was made by Kathryn Henning and seconded by Cynthia Edwards that we approve Parking Use Policy P-113 as amended. The motion passed unanimously.
 - F. Grange Agreement: Chief Davidson discussed the current agreement with Enterprise Grange #489. He will update it, sign it, and present it to the Grange. He will obtain their insurance information to ensure that there is plenty of time left on it.
8. Chief's Report and Training Officer's Report (see attached): Chief Davidson presented the Chief's report and the Training Officer's report. Highlights include noting 31 alarms in the month of May. This brings the total alarms to 192 for 2024 which is 41 less than at this point in 2023.
9. Good of the Order:
- a. Auxiliary Meeting Date: First Monday of Each Month at 10:00 AM. The July meeting has been changed to July 8, 2024.
 - b. Association Meeting Date: First Tuesday of Each Month at 6:30 PM.
10. Adjournment: Kathryn Henning moved that the meeting be adjourned. The meeting was adjourned at 7:19 PM.

Kathryn Henning
Secretary

Next Regular Meeting: July 11, 2024 at 6:30 PM