

**EVANS VALLEY FIRE DISTRICT #6
BOARD OF DIRECTORS
REGULAR MEETING**

Minutes of June 8, 2023

New Fire Chief Tom Davidson took the oath of office at 6:31 PM.

1. The meeting was called to Order by Board Chair Larry Tuttle at 6:32 PM.
2. Roll Call: Larry Tuttle, Patricia Ott, Kathryn Henning, Dale Ten Broeck, Heather Friend and Chief Davidson were present.
3. Consent of Agenda: It was moved by Dale Ten Broeck and seconded by Heather Friend that the Agenda be approved. The motion passed unanimously.
4. A. Approval of the Minutes of the May 11, 2023 Regular Board Meeting: It was moved by Dale Ten Broeck and seconded by Patricia Ott that the minutes of the May 11, 2023 Regular Board Meeting be approved. The motion passed unanimously.
5. Financial Reports by Chief Davidson:
 - A. May 5, 2023 to June 2, 2023. It was moved by Heather Friend and seconded by Kathryn Henning that the Financial Report for May 5, 2023 to June 2, 2023 be approved. The motion passed unanimously.
6. OLD BUSINESS:
 - A. Policy Review: Tabled
7. NEW BUSINESS:
 - A. Budget Hearing: 2023-2024: Chief Davidson opened the Budget Hearing for 2023-2024 to the public at 6:36 PM. There was no one from the public present. The Budget Hearing for 2023-2024 was closed at 6:37 PM.
 - B. Resolution 23-03 Transferring of Appropriations: Board Chair Larry Tuttle read aloud "Resolution 23-03 Declaring Unforeseen Occurrences for the FY 2022/2023 Budget and Authorizing Expenditures" into the record. Funds were received from the "2023 Oregon Fire Service Capacity Program Grant" in the amount of \$471,656 for hiring two full-time employees over three budget cycles. Funds were received from the "2023 Chaney Family Foundation Grant" in the amount of \$8,500, the "West Family Foundation Grant" in the amount of \$8,500, and the "Josephine County Foundation Grant" in the amount of \$29,250 for the specific purpose of purchasing extrication equipment. Funds were received from the "Oregon State Fire Marshall Wildfire Season Staffing Grant" in the amount of \$35,000 for the specific purpose of covering wildfire season personnel up-staffing related costs. As receipt of these funds was an unforeseen occurrence that was not anticipated at the time

the Board adopted the current fiscal year budget, the following line items in the FY2022-2023 budget were adjusted:

- Increase Revenue Summary line item #5005, Other/Contract Fees/Grants, from \$81,157.14 to \$634,063.14;
 - Increase Capital Outlay line item #5307, Apparatus & Equipment, from \$0 to \$46,250
- A motion was made by Patricia Ott and seconded by Heather Friend that we adopt Resolution 23-03 as written. The motion passed unanimously.

- C. Resolution 23-04 Adoption of 2023-2024 Annual Budget: Board Chair Larry Tuttle read aloud Resolution 23-04 – Resolution Adopting the 2023-2024 Annual Budget. A motion was made by Kathryn Henning and seconded by Patricia Ott that we adopt Resolution 23-04 as presented. The motion passed unanimously.
 - D. Brewster Contract: Chief Davidson discussed the updated contract with Richard W. Brewster, CPA, PC, who performs the Fire District’s reviews and audits. This year will be a full audit. A motion was made by Dale Ten Broeck and seconded by Heather Friend to approve the contract from Brewster for the annual audit. The motion passed unanimously.
 - E. Grange Agreement: Chief Davidson discussed the Grange Agreement for parking on our field. This is for special events. A motion was made by Dale Ten Broeck and seconded by Heather Friend that we accept the updated Grange Agreement. We will need an updated copy of their liability policy when the current one expires. The motion passed unanimously.
8. Chief’s Report and Training Officer’s Report (see attached): Chief Davidson presented the Chief’s report and the Training Officer’s report. Highlights include noting 46 alarms in the month of May covered with 11 response volunteers (as of May 31, 2023).
 9. Good of the Order:
 - Auxiliary Meeting Date: First Monday of Each Month at 6:30 PM.
 - Association Meeting Date: First Tuesday of Each Month at 6:30 PM

The Board of Directors expressed a profound “Thank You” to outgoing Board member Dale Ten Broeck and honored his many years of service to the Fire District and community.
 10. Adjournment: Kathryn Henning moved that the meeting be adjourned. The meeting was adjourned at 7:26 PM.

Kathryn Henning
Secretary

Next Regular Meeting: July 13, 2023 at 6:30 PM