

**EVANS VALLEY FIRE DISTRICT #6**  
*Jackson County, Oregon*

**Budget Committee Meeting**  
April 20, 2023

**Call Meeting to Order:** Meeting called to Order at 6:30 PM by Board Chair Larry Tuttle.

**Roll Call:** *Board of Directors:* Larry Tuttle, Patricia Ott, Kathryn Henning, Dale Ten Broeck, and Heather Friend were present. Chief Crume and Chief Davidson were present.

*Citizen Members:* Roxanne Bolen, Nancy Joeckel, Wanda Hutchings, and Mark Johnson were present. Ellen Hadley was absent.

**Select a Budget Chairperson:** Patricia Ott nominated Larry Tuttle to be the Budget Chairperson. Nancy Joeckel seconded the nomination. The Budget Committee unanimously elected Larry Tuttle as the Budget Chairperson.

**Select a Budget Secretary:** Patricia Ott nominated Kathryn Henning to be the Budget Secretary. Heather Friend seconded the nomination. The Budget Committee unanimously elected Kathryn Henning as the Budget Secretary.

**Introduction of Committee and Board of Directors:** Budget Chairperson Larry Tuttle introduced the members of the Budget Committee and the Board of Directors.

**Budget process and meeting rules:** Chief Davidson reviewed the Budget Process and Meeting Rules.

**Budget Message:** Chief Davidson presented the Budget Message (see attached).

**Budget Review and Discussion:** Chief Davidson led a review and discussion of changes to the 2023-2024 Annual Budget:

- The Revenue Summary
- Personal Services Details
- Materials and Services Details
- Interfund Transfers
- Capital Outlay Details
- Operating Contingency
- Expenditures Totals
- Apparatus Replacement Fund

**Review and Approval of the 2023-2024 Annual Budget**

**Approval of the General Fund Revenue Summary:** Heather Friend moved to approve the General Fund Revenue Summary in the amount of \$717,600. Patricia Ott seconded the motion. The motion passed unanimously.

**Approval of the General Fund Personal Services Detail:** Patricia Ott moved to approve the General Fund Personal Services Detail in the amount of \$305,239. Mark Johnson seconded the motion. The motion passed unanimously.

**Approval of the General Fund Materials and Services Detail:** Dale Ten Broeck moved to approve the General Fund Materials and Services Detail in the amount of \$202,700. Heather Friend seconded the motion. The motion passed unanimously.

**Approval of the Interfund Transfers:** Nancy Joeckel moved to approve the Interfund Transfers in the amount of \$0. Roxanne Bolen seconded the motion. The motion passed unanimously.

**Approval of the General Fund Capital Outlay Details:** Nancy Joeckel moved to approve the General Fund Capital Outlay Details in the amount of \$5,500. Heather Friend seconded the motion. The motion passed unanimously.

**Approval of the General Fund Operating Contingency:** Dale Ten Broeck moved to approve the General Fund Operating Contingency in the amount of \$34,000. Heather Friend seconded the motion. The motion passed unanimously.

**Approval of General Fund Expenditures Totals and Unappropriated Ending Fund Balance:** Nancy Joeckel moved to approve the General Fund Expenditures Totals and the Unappropriated Ending Fund Balance in the amount of \$170,161. Roxanne Bolen seconded the motion. The motion passed unanimously.

**Approval of Capital Projects Fund for Apparatus Replacement Revenue Summary:** Patricia Ott moved to approve the Capital Projects Fund for Apparatus Replacement Revenue Summary in the amount of \$5,500. Mark Johnson seconded the motion. The motion passed unanimously.

**Approval of Capital Projects Fund for Apparatus Replacement Debt-Service Details:** Heather Friend moved to approve the Capital Projects Fund for Apparatus Replacement Debt-Service Details in the amount of \$0. Patricia Ott seconded the motion. The motion passed unanimously.

**Approval of Capital Projects Fund for Apparatus Replacement Capital Outlay Details:** Nancy Joeckel moved to approve the Capital Projects Fund for Apparatus Replacement Capital Outlay Details in the amount of \$0. Patricia Ott seconded the motion. The motion passed unanimously.

**Approval of Capital Projects Fund for Apparatus Replacement Operating Contingency:** Heather Friend moved to approve the Capital Projects Fund for Apparatus Replacement Operating Contingency in the amount of \$0. Mark Johnson seconded the motion. The motion passed unanimously.

**Approval of Capital Projects Fund for Apparatus Replacement Expenditures Totals:** Nancy Joeckel moved to approve the Capital Projects Fund for Apparatus Replacement Expenditures Totals in the amount of \$5,500. Patricia Ott seconded the motion. The motion passed unanimously.

**Approval of the Annual Budget as a whole:** Heather Friend moved to approve the 2023-2024 Annual Budget as a whole in the amount of \$717,600. Patricia Ott seconded the motion. The motion passed unanimously.

**Adjournment:** Kathryn Henning moved that the meeting be adjourned. The meeting was adjourned at 7:50 PM.