

EVANS VALLEY FIRE DISTRICT #6
Jackson County, Oregon

Second Budget Committee Meeting
May 18, 2023

Call Meeting to Order: Meeting called to Order at 6:31 PM by Board Chair Larry Tuttle.

Roll Call: *Board of Directors:* Larry Tuttle, Patricia Ott, Kathryn Henning, and Dale Ten Broeck were present. Chief Davidson was present. Chief Crume and Heather Friend were absent.

Citizen Members: Roxanne Bolen, Nancy Joeckel, Wanda Hutchings, and Mark Johnson were present. Ellen Hadley was absent.

Select a Budget Chairperson: Larry Tuttle continued to act as the Budget Chairperson.

Select a Budget Secretary: Kathryn Henning continued to act as the Budget Secretary.

Introduction of Committee and Board of Directors: The introductions were done at the first Budget Meeting.

Budget process and meeting rules: The budget process and meeting rules were reviewed at the first Budget Meeting.

Budget Message: Chief Davidson presented the revised Budget Message (see attached). Several grants were received after the initial Budget Meeting was held and are incorporated into this revised budget.

Budget Review and Discussion: Chief Davidson led an updated review and discussion of changes to the revised 2023-2024 Annual Budget:

- The Revenue Summary
- Personal Services Details
- Materials and Services Details
- Interfund Transfers
- Capital Outlay Details
- Operating Contingency
- Expenditures Totals
- Apparatus Replacement Fund

Review and Approval of the 2023-2024 Annual Budget

Approval of the General Fund Revenue Summary: Mark Johnson moved to approve the General Fund Revenue Summary in the amount of \$1,270,506. Nancy Joeckel seconded the motion. The motion passed unanimously.

Approval of the General Fund Personal Services Detail: Nancy Joeckel moved to approve the General Fund Personal Services Detail in the amount of \$345,046. Roxanne Bolen seconded the motion. The motion passed unanimously.

Approval of the General Fund Materials and Services Detail: Roxanne Bolen moved to approve the General Fund Materials and Services Detail in the amount of \$239,500. Patricia Ott seconded the motion. The motion passed unanimously.

Approval of the Interfund Transfers: Mark Johnson moved to approve the Interfund Transfers in the amount of \$40,000. Nancy Joeckel seconded the motion. The motion passed unanimously.

Approval of the General Fund Capital Outlay Details: Patricia Ott moved to approve the General Fund Capital Outlay Details in the amount of \$56,750. Kathryn Henning seconded the motion. The motion passed unanimously.

Approval of the General Fund Operating Contingency: Roxanne Bolen moved to approve the General Fund Operating Contingency in the amount of \$50,000. Patricia Ott seconded the motion. The motion passed unanimously.

Approval of General Fund Expenditures Totals and Unappropriated Ending Fund Balance: Patricia Ott moved to approve the General Fund Expenditures Totals and the Unappropriated Ending Fund Balance in the amount of \$539,210. Wanda Hutchings seconded the motion. The motion passed unanimously.

A motion was made by Nancy Joeckel and seconded by Mark Johnson to vote to approve the following four funds together with their associated amounts. The motion passed unanimously.

Approval of Capital Projects Fund for Apparatus Replacement Revenue Summary: In the amount of \$45,500.

Approval of Capital Projects Fund for Apparatus Replacement Debt-Service Details: In the amount of \$0.

Approval of Capital Projects Fund for Apparatus Replacement Capital Outlay Details: In the amount of \$0.

Approval of Capital Projects Fund for Apparatus Replacement Operating Contingency: In the amount of \$0.

Approval of Capital Projects Fund for Apparatus Replacement Expenditures Totals: Nancy Joeckel moved to approve the Capital Projects Fund for Apparatus Replacement Expenditures Totals in the amount of \$45,500. Roxanne Bolen seconded the motion. The motion passed unanimously.

Approval of the Annual Budget as a whole: Patricia Ott moved to approve the 2023-2024 Annual Budget as a whole in the amount of \$1,270,506. Nancy Joeckel seconded the motion. The motion passed unanimously.

Adjournment: Nancy Joeckel moved that the meeting be adjourned. The meeting was adjourned at 7:17 PM.

Kathryn Henning, Budget Secretary