

**EVANS VALLEY FIRE DISTRICT #6
BOARD OF DIRECTORS
REGULAR MEETING**

Minutes of September 14, 2023

1. The meeting was called to Order by Board Chair Larry Tuttle at 6:31 PM.
2. Roll Call: Larry Tuttle, Patricia Ott, Kathryn Henning, Heather Friend, Cynthia Edwards, and Chief Davidson were present. Captain Lane also attended the meeting.
3. Consent of Agenda: It was moved by Patricia Ott and seconded by Heather Friend that the Agenda be approved. The motion passed unanimously.
4. A. Approval of the Minutes of the August 10, 2023 Regular Board Meeting: It was moved by Patricia Ott and seconded by Heather Friend that the minutes of the August 10, 2023 Regular Board Meeting be approved. The motion passed unanimously.
5. Financial Reports by Chief Davidson:
 - A. August 5, 2023 to September 8, 2023. It was moved by Kathryn Henning and seconded by Patricia Ott that the Financial Report for August 5, 2023 to September 8, 2023 be approved. The motion passed unanimously.
6. OLD BUSINESS:
 - A. None
7. NEW BUSINESS:
 - A. BOD Signature Cards: Board Chair Larry Tuttle discussed that all Board members need to be available to sign checks. A motion was made by Heather Friend and seconded by Patricia Ott to update the signature cards at the bank to remove Dale Ten Broeck and add Cynthia Edwards. The motion passed unanimously.
 - B. Station Lighting Maintenance: Chief Davidson discussed the proposed upgrades to the station lighting that will convert the incandescent lighting to LED. He solicited and received bids from three electrical companies. He received bids from two drywall companies but could not get a third bid. Discussion. The bids were comparable, and quality would be equal from all of the companies. A motion was made by Heather Friend and seconded by Cynthia Edwards that we proceed with Option 3, Pro Electric for the electrical work and Newton Interior for the drywall work quoted at a total cost of \$9,634.97. \$3,000 of this will come from a donation just approved by the Auxiliary. The motion passed unanimously.
8. Chief's Report and Training Officer's Report (see attached): Chief Davidson presented the Chief's report. Captain Lane presented the Training Officer's report. Highlights include noting 50 alarms in the month of August covered with 24 response volunteers and 3 paid staff members (as of August 30, 2023).

9. Good of the Order:

- Auxiliary Meeting Date: First Monday of Each Month at 10:00 AM which is a new time approved by the Auxiliary at their September 11, 2023 meeting. This will start in October.
- Association Meeting Date: First Tuesday of Each Month at 6:30 PM
Kathryn Henning provided an update from ECSO's Intergovernmental Council meeting held on August 15, 2023.

10. Adjournment: Kathryn Henning moved that the meeting be adjourned. The meeting was adjourned at 7:02 PM.

Kathryn Henning
Secretary

Next Regular Meeting: October 12, 2023 at 6:30 PM