

**EVANS VALLEY FIRE DISTRICT #6
BOARD OF DIRECTORS
REGULAR MEETING**

Minutes of November 10, 2022

1. The meeting was called to Order by Board Chair Larry Tuttle at 6:32 PM.
2. Roll Call: Larry Tuttle, Patricia Ott, Kathryn Henning, and Operations Chief Davidson were present. Dale Ten Broeck, Heather Friend, and Chief Crume were absent.
3. Consent of Agenda: It was moved by Kathryn Henning and seconded by Patricia Ott that the Agenda be approved. The motion passed unanimously.
4. A. Approval of the Minutes of the October 13, 2022 Regular Board Meeting: It was moved by Patricia Ott and seconded by Kathryn Henning that the minutes of the October 13, 2022 Regular Board Meeting be approved. The motion passed unanimously.
5. Financial Reports by Jackie Smedegaard:
 - A. October 7, 2022 to November 3, 2022. It was moved by Kathryn Henning and seconded by Patricia Ott that the Financial Report for October 7, 2022 to November 3, 2022 be approved. The motion passed unanimously.
6. Communications:
 - A. ECSO Report: Kathryn Henning noted that she had nothing official to report. ECSO's public facing Facebook page has announced the retirement of Director Margie Moulin.
7. OLD BUSINESS:
 - A. Policy Review - Tabled
 - B. OSFM Fire Service Capacity Program: Operations Chief Davidson discussed that this grant is due by November 30. A Letter of Commitment from the Evans Valley Fire District #6 Board of Directors was presented that discussed our commitment to the best of our ability to secure the additional funding to support the long-term employment of the positions added by the Fire Service Capacity Program.
8. NEW BUSINESS:
 - A. Cummins Service Contract – Station Generator: Operations Chief Davidson presented the new proposed Cummins Service contract for the station generator that covers the next three years. A motion was made by Kathryn Henning and seconded by Patricia Ott that we approve the Cummins Service Contract in the amount of \$3,586.61. The motion passed unanimously.
 - B. Resolution 22-06: Board Chair Larry Tuttle read Resolution 22-06 which declares unforeseen occurrences for the FY 2022/2023 budget and authorizing expenditures. Funds were received in the amount of \$7,114.97 from Special Districts Insurance Services to

repair damage sustained to 6601. As receipt of these funds was an unforeseen occurrence that was not anticipated at the time the Board adopted the current fiscal year budget, the following line items in the FY 2022-2023 budget were adjusted:

- Increase Revenue Summary line item #5005, Other/Contract Fees/Grants, from \$38,500 to \$45,614.97;
- Increase Materials and Services Detail line item #5203, Vehicle Repair & Maint., from \$12,000 to \$19,114.97.

A motion was made by Patricia Ott and seconded by Kathryn Henning to approve Resolution 22-06 as written. The motion was passed unanimously.

- C. SDIS 2023 Best Practices Survey: Operations Chief Davidson discussed that the Fire District received a 6% discount on our insurance. We received a 2% discount on three categories.
 - D. EVFD Christmas Party: Operations Chief Davidson discussed that the EVFD Christmas party will be held on December 10 at the fire station.
9. Chief's Report and Training Officer's Report (see attached): Operations Chief Davidson presented the Chief's report and the Training Officer's report. Highlights include noting 43 alarms in the month of October covered with 18 response volunteers (as of October 31).
10. Good of the Order:
- Auxiliary Meeting Date: First Thursday of Each Month at 6:30 PM.
 - Association Meeting Date: First Tuesday of Each Month at 6:30 PM
11. Adjournment: Kathryn Henning moved that the meeting be adjourned. The meeting was adjourned at 7:04 PM.

Kathryn Henning
Secretary

Next Regular Meeting: December 8, 2022 at 6:30 PM