

**EVANS VALLEY RURAL FIRE PROTECTION  
DISTRICT NO. 6**

**REVIEW REPORT**

**For the Year Ended**

**June 30, 2022**

**RICHARD W. BREWSTER, CPA, PC**

CERTIFIED PUBLIC ACCOUNTANT  
MEDFORD



**EVANS VALLEY RURAL FIRE PROTECTION DISTRICT NO. 6**

*June 30, 2022*

**ELECTED BOARD OF DIRECTORS**

<u>Name</u>	<u>Position</u>	<u>Term Expires</u>	<u>Address</u>
Larry Tuttle Chairperson	3	06/30/25	7128 East Evans Creek Road Rogue River, OR 97537
Patricia Ott Vice Chairperson	2	06/30/25	11450 E. Evans Creek Road Rogue River, OR 97537
Kathryn Henning Secretary/Treasurer	4	06/30/23	1810 Queens Branch Road Rogue River, OR 97537
Dale Ten Broeck Director	1	06/30/23	1844 Queens Branch Road Rogue River, OR 97537
Heather Friend Director	5	06/30/25	8170 West Evans Creed Road Rogue River, OR 97537

**LEGAL COUNSEL**

Speer/Hoyt LLC Attorney At Law	975 Oak Street, Suite 700 Eugene, OR 97401
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**REGISTERED AGENT AND FIRE CHIEF**

Travis Crume	8677 East Evans Creek Road Rogue River, OR 97537
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**REGISTERED OFFICE**

Evans Valley Rural Fire Protection District No. 6	8677 East Evans Creek Road Rogue River, OR 97537
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**EVANS VALLEY RURAL FIRE PROTECTION DISTRICT NO. 6**  
*For the Year Ended June 30, 2022*

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**FINANCIAL SECTION**





**EVANS VALLEY RURAL FIRE PROTECTION DISTRICT NO. 6**  
**Management's Discussion and Analysis**  
*For the Year Ended June 30, 2022*  
Unaudited

Our discussion and analysis of Evans Valley Rural Fire Protection District No. 6's financial performance provides an overview of the District's financial activities for the year ended June 30, 2022, within the limitations of the District's cash basis of accounting. Please read it in conjunction with the District's financial statements.

## 1. REPORT LAYOUT

The District's annual financial report consists of several sections. Taken together they provide a comprehensive financial look at the District. The components of the report include the following:

**Management's Discussion and Analysis.** This section of the report provides financial highlights, overview and economic factors affecting the District. The Management's Discussion and Analysis provides users of this report with additional data that supplements the government-wide financial statements, fund financial statements, and notes to the financial statements.

**Basic Financial Statements.** Includes government-wide financial statements, fund financial statements and the notes to the financial statements.

**Government-wide financial statements** provide information about the activities of the District government-wide (or "as a whole"). Government-wide financial statements focus on an entity-wide presentation using the cash basis of accounting. They are designed to be more corporate-like in that all activities are consolidated into a total for the District. The two statements are the Statement of Net Position – Cash Basis and the Statement of Activities – Cash Basis.

**Fund financial statements** focus on the activities of the individual parts of the District government. Governmental fund statements follow the more traditional presentation of financial statements and tell how services were financed in the short term as well as what remains for future spending. The two statements are the Balance Sheet – Cash Basis and the Statement of Receipts, Disbursements, and Changes in Fund Balances – Cash Basis.

**The notes to the financial statements** are an integral part of the government-wide and fund financial statements and provide expanded explanation and detail regarding the information reported in the statements.

**Supplementary Information.** This part of the annual report includes optional financial information such as budgetary comparison schedules and details to budgetary comparison schedules. This other supplemental financial information is provided to address certain specific needs of various users of the District's annual report.

**EVANS VALLEY RURAL FIRE PROTECTION DISTRICT NO. 6**  
**Management's Discussion and Analysis**  
*For the Year Ended June 30, 2022*  
 Unaudited

**2. FINANCIAL ANALYSIS OF THE DISTRICT AS A WHOLE**

**Government-Wide Financial Statements**

A condensed version of the Statement of Net Position at June 30, 2022 and 2021 follows:

**Table 1**  
**Net Position - Cash Basis**

	Governmental Activities		Percentage Change
	2022	2021	
Cash and investments	\$ 305,207	\$ 312,443	(2.32) %
<b>Total assets</b>	<b>305,207</b>	<b>312,443</b>	<b>(2.32)</b>
Net Position			
Unrestricted	305,207	312,443	(2.32)
<b>Total net position</b>	<b>\$ 305,207</b>	<b>\$ 312,443</b>	<b>(2.32)</b>

See note for table 2.

**EVANS VALLEY RURAL FIRE PROTECTION DISTRICT NO. 6**  
**Management's Discussion and Analysis**  
*For the Year Ended June 30, 2022*  
 Unaudited

**2. FINANCIAL ANALYSIS OF THE DISTRICT AS A WHOLE (Continued)**

A condensed version of the Statement of Activities for the years ended June 30, 2022 and 2021 follows.

**Table 2**  
**Changes in Net Position - Cash Basis**  
**Governmental Activities**

	<u>2022</u>	<u>2021</u>	<u>Percentage Change</u>
<b>Receipts</b>			
Property taxes	\$ 435,229	\$ 423,636	2.74 %
Earnings on investments	1,708	3,039	(43.80)
Contributions	1,000	50	1,900.00
Grant income	10,000	176,329	(94.33)
Sale of surplus property	-	10,000	100.00
Miscellaneous	19,520	22,346	(12.65)
<b>Total receipts</b>	<u>467,457</u>	<u>635,400</u>	(26.43)
<b>Disbursements</b>			
Fire suppression	<u>474,693</u>	<u>626,143</u>	(24.19)
<b>Total disbursements</b>	<u>474,693</u>	<u>626,143</u>	(24.19)
Changes in net position--cash basis	(7,236)	9,257	(178.17)
<b>Net position</b>			
Beginning net position--cash basis	<u>312,443</u>	<u>303,186</u>	3.05
Ending net position--cash basis	<u>\$ 305,207</u>	<u>\$ 312,443</u>	(2.32)

Property tax receipts increase of 2.74 % is consistent with the statutory allowed assessment increase, property sales re-assessment, plus new construction. This lower-than-normal percentage reflects slowed real estate sales and development due to COVID.

In May of 2020, the voters approved renewal of the 5 Year Local Option Tax Levy. This year's receipts include amounts collected for the Levy, which started Nov 15, 2021. This Levy maintains the current level of service, including costs of the Student Program, funding for updated firefighter equipment, facilities maintenance, and day-to-day operating costs.

Interest rates (now at 0.93 %) paid by the Oregon State Treasury Account have been steadily decreasing during the fiscal year.

The May Ellis Park Trust made a contribution of \$1,000.

Total Grant income of \$10,000 was received from The West Family for up-fit of the new apparatus #6662. Miscellaneous income includes \$8,975 received from ODF for conflagration deployments, \$9,400 received from insurance for accident repairs, and \$1,140 longevity credit from Special Districts Insurance. All Fire suppression expenditures were within budgeted amounts in all the major categories.

**EVANS VALLEY RURAL FIRE PROTECTION DISTRICT NO. 6**  
**Management's Discussion and Analysis**  
*For the Year Ended June 30, 2022*  
 Unaudited

**2. FINANCIAL ANALYSIS OF THE DISTRICT AS A WHOLE (Continued)**

Overall, the costs for Personnel Services increased by 11.9 %: This was a result of salary increases, an 8.2% increase in Health Insurance, as well as the extra wages needed for full staff coverage during the summer. PERS' OPSRP plan employer contribution rate increased from 2.95 to 10.05% of wages, starting July of 2021. As Chief Crume and Operations Chief Davidson are both qualified PERS employees, the Department's PERS contribution for them has increased accordingly.

Expenditures in the Materials and Services category increased overall by 24.4 %. Categories impacted by inflation - including Fuel, Insurance, and Utilities – have increased by 26%. ~ \$ 22,800 was spent on Vehicles Repairs. Building Maintenance and Repair costs includes ~ \$ 1,000 for generator annual service, \$700 for weed abatement, as well as bay door repair and septic tank pumping. Categories which reflect training and volunteer activities – Training, Firefighter Misc. Supplies, Health and Safety, Volunteer Recognition and Fuel Reimbursement, and Uniforms – totaled ~ \$27,000, and reflect a continued pattern of providing attractive volunteer and training programs at the Department. This year, the Department spent ~ \$ 2,200 to upgrade our cameras, messaging system, and computers. The Student Program spent ~ \$ 29,000 and continues to be a robust and positive component of the Station staffing. The new category of Higher Education provided college tuition and Fire Officer classes for our staff and members. Other large dollar categories include ~ \$ 24,500 for Dispatch Service, and ~\$10,700 for audit.

There were no Debt Service costs.

Total Capital Outlay expenditures of ~ \$25,700 from the General Fund include the spending of the West Family Grant towards up-fit of the new 6662 apparatus. Other expenditures include: ~ \$ 2,200 for turnouts and brush gear; ~ \$ 12,000 for parking lot improvement, and ~ \$ 4,400 to complete the upgrade of the Pump House.

2021 - 2022 Fire Suppression costs reflect the changes and spending mentioned above for Personnel Services, Materials & Services, and Capital Outlay.

**3. FINANCIAL ANALYSIS OF THE DISTRICT'S FUNDS**

The total changes in fund balance for the years ended June 30, 2022 and 2021 follows:

**Table 3**  
**Changes in Fund Balances**

	2022	2021	Change 2021-2022
General Fund	\$ 245,207	\$ 260,491	\$ (15,284)
Capital Projects Fund	60,000	51,952	8,048
Total fund balances	\$ 305,207	\$ 312,443	\$ (7,236)

See comment for Table 2: re: property tax receipts and overall disbursements.

**EVANS VALLEY RURAL FIRE PROTECTION DISTRICT NO. 6**  
**Management's Discussion and Analysis**  
*For the Year Ended June 30, 2022*  
 Unaudited

**3. FINANCIAL ANALYSIS OF THE DISTRICT'S FUNDS (Continued)**

The total fund balance at June 30, 2022 reflects a budget aimed at maintaining the ending un-appropriated funds as recommended by our auditor. The un-appropriated Ending Fund Balance is necessary in order that the District can operate during the months between the close of the prior fiscal year, on June 30, and November 15, when property taxes are collected for the current fiscal year.

**4. BUDGETARY HIGHLIGHTS**

The District made the following budgetary changes during the fiscal year ending June 30, 2022:

**Table 4**  
**Budgetary Changes - General Fund**

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Change</u>
Personnel services	\$ 240,400	\$ 248,780	\$ 8,380
Materials and services	206,250	217,690	11,440
Capital outlay	53,000	53,000	-
Contingency	20,000	180	(19,820)
Transfer Out	8,048	8,048	-
Total disbursements	<u>\$ 527,698</u>	<u>\$ 527,698</u>	<u>\$ -</u>

Highlights of the resolutions made by the Board of Directors during the year:

- The District created a plan to correct findings noted by the Auditor with respect to bookkeeping practices.
- The Board of Directors adopted a policy addressing the cost recovery practices of the District in accordance with ORS 478.310 which authorizes the District to be reimbursed for costs incurred for firefighting or public safety services for certain responses.
- To adopt the 2022 – 2023 Budget, and to impose taxes for the tax year 2022 – 2023 at a permanent rate of \$1.2905 and Local Option Rate of \$ .36 per thousand of assessed value.
- To transfer appropriations within the General Fund from item Operating Contingency in order to cover unforeseen or unexpected expenditures.

**EVANS VALLEY RURAL FIRE PROTECTION DISTRICT NO. 6**  
**Management's Discussion and Analysis**  
*For the Year Ended June 30, 2022*  
 Unaudited

**4. BUDGETARY HIGHLIGHTS (Continued)**

A condensed version of the General Fund Budgetary Comparison Schedule for the year ended June 30, 2022 follows:

**Table 4**  
**Budgetary Comparison Schedule**

	<u>Final Budget</u>	<u>Actual</u>	<u>Variance With Final Budget Favorable (Unfavorable)</u>
Receipts	\$ 461,500	\$ 467,457	\$ 5,957
Disbursements			
Personnel services	248,780	244,496	4,284
Materials and services	217,690	204,500	13,190
Capital outlay	<u>53,000</u>	<u>25,697</u>	<u>27,303</u>
Total disbursements	<u>519,470</u>	<u>474,693</u>	<u>44,777</u>
Other financing sources and (uses)	<u>(8,228)</u>	<u>(8,048)</u>	<u>180</u>
<b>Change in Fund Balances</b>	<u><u>\$ (66,198)</u></u>	<u><u>\$ (15,284)</u></u>	<u><u>\$ 50,914</u></u>

Actual receipts were greater than budgeted, as discussed. Disbursements fell below the budgeted amounts. The Department has no debt, and hence, no Debt Service expenses.

**EVANS VALLEY RURAL FIRE PROTECTION DISTRICT NO. 6**  
**Management's Discussion and Analysis**  
*For the Year Ended June 30, 2022*  
Unaudited

**5. CAPITAL ASSETS AND DEBT ADMINISTRATION**

**Capital Assets**

The District uses the cash basis of accounting and therefore does not record capital assets or depreciation on its government-wide financial statements.

**Debt Outstanding**

The District currently has no debt outstanding as of June 30, 2022.

**6. ECONOMIC FACTORS**

See comment for Table 2 regarding the increase in total property tax receipts. Each year experiences a small statutory increase in assessed values of existing properties, re-assessment due to property sales, as well as an increase in the properties base due to new construction.

**7. FINANCIAL CONTACT**

The District's financial statements are designed to present users (citizens, taxpayers, customers, investors, and creditors) with a general overview of the District's finances and to demonstrate the District's accountability. If you have questions about the report or need additional information, please contact the District at:

Evans Valley Fire District #6  
8677 East Evans Creek Road  
Rogue River, OR 97537  
541-582-0678  
Fire Chief, Travis Crume





**INDEPENDENT ACCOUNTANTS REVIEW REPORT**



# **RICHARD W. BREWSTER, CPA, PC**

CERTIFIED PUBLIC ACCOUNTANT

670 SUPERIOR COURT, # 106  
MEDFORD, OREGON 97504  
(541) 773-1885 • FAX (541) 770-1430  
www.rwbrewstercpa.com

## **INDEPENDENT ACCOUNTANTS REVIEW REPORT**

Board of Directors  
Evans Valley Rural Fire  
Protection District No. 6  
8677 East Evans Creek Road  
Rogue River, OR 97537

I have reviewed the accompanying cash basis financial statements of the governmental activities and each major fund of Evans Valley Rural Fire Protection District No. 6, as of and for the year ended June 30, 2022, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents. A review includes primarily applying analytical procedures to management's financial data and making inquiries of the management of Evans Valley Rural Fire Protection District No. 6. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, I do not express such an opinion.

### **Management's Responsibility for the Financial Statements**

The management of Evans Valley Rural Fire Protection District No. 6 is responsible for the preparation and fair presentation of the financial statements in accordance with the cash basis of accounting; this includes determining that the cash basis of accounting is an acceptable basis for the preparation of the financial statement in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement whether due to fraud or error.

### **Accountant's Responsibility**

My responsibility is to conduct the review engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. Those standards require me to perform procedures to obtain limited assurance as a basis for reporting whether I am aware of any material modifications that should be made to the financial statements for them to be in accordance with the cash basis of accounting. I believe that the results of my procedures provide a reasonable basis for my conclusion.

I am required to be independent of the Evans Valley Rural Fire Protection District No. 6 and to meet my other ethical responsibilities, in accordance with the relevant ethical requirements based on my review.

### **Accountant's Conclusion**

Based on my review, I am not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in conformity with the cash basis of accounting as described in Note 1.



I draw attention to Note 1 of the financial statements, which describes the basis of accounting. The financial statements are prepared in accordance with the cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. My conclusion is not modified with respect to this matter

#### **Report on Supplementary and Other Information**

The Management's Discussion and Analysis, as listed in the table of contents, has not been subjected to the inquiry and analytical procedures applied in the review of the basic financial statements.

My review was made primarily for the purpose of expressing a conclusion that there are no material modifications that should be made to the financial statements for them to be in conformity with the cash basis of accounting, as described in Note 1. The Supplementary Information (SI), as listed in the table of contents, is presented only for purposes of additional analysis and is not a required part of the basic financial statements. The SI has been subjected to the inquiry and analytical procedures applied in the review of the basic financial statements. This information is presented on the cash basis of accounting, and I did not become aware of any material modifications that should be made to such information.

The Management Representation of Fiscal Affairs Required by Oregon Regulation, as listed in the table of contents, is presented for purposes of additional analysis and is not a required part of the basic financial statements. This supplementary information has not been subjected to the inquiry and analytical procedures applied in the review of the basic financial statements but have been compiled from information that is the representation of management. I have not audited or reviewed this supplementary information, and accordingly, I do not express an opinion or provide any assurance on such supplementary information.



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Richard W. Brewster

Certified Public Accountant

November 5, 2022



**BASIC FINANCIAL STATEMENTS**

**EVANS VALLEY RURAL FIRE PROTECTION DISTRICT NO. 6**  
**Statement of Net Position—Cash Basis and**  
**Governmental Funds Balance Sheet—Cash Basis**  
*June 30, 2022*

	<u>General</u>	<u>Capital Projects</u>	<u>Total General Fund</u>	<u>Adjustments</u>	<u>Statement of Net Position</u>
<b>Assets</b>					
Cash and cash equivalents	\$ 245,207	\$ 60,000	\$ 305,207	\$ -	\$ 305,207
<b>Total assets</b>	<u>\$ 245,207</u>	<u>\$ 60,000</u>	<u>\$ 305,207</u>	<u>-</u>	<u>305,207</u>
<b>Fund Balance/Net Position</b>					
Assigned	\$ -	\$ 60,000	\$ 60,000	(60,000)	-
Unassigned	245,207	-	245,207	(245,207)	-
<b>Total fund balances</b>	<u>\$ 245,207</u>	<u>\$ 60,000</u>	<u>\$ 305,207</u>	<u>(305,207)</u>	<u>-</u>
<b>Net Position</b>					
Unrestricted				305,207	305,207
<b>Total net position</b>				<u>\$ 305,207</u>	<u>\$ 305,207</u>

See independent accountant's review report.



**EVANS VALLEY RURAL FIRE PROTECTION DISTRICT NO. 6**  
**Statement of Activities—Cash Basis and**  
**Governmental Funds Receipts, Disbursements, and**  
**Changes in Fund Balances—Cash Basis**  
*For the Year Ended June 30, 2022*

	General	Capital Projects Fund	Total General Fund	Adjustments	Statement of Activities
<b>RECEIPTS</b>					
Property taxes	\$ 435,229	\$ -	\$ 435,229	\$ -	\$ 435,229
Earnings on investments	1,708	-	1,708	-	1,708
Contributions	1,000	-	1,000	-	1,000
Grants	10,000	-	10,000	-	10,000
Miscellaneous	19,520	-	19,520	-	19,520
<b>Total receipts</b>	<u>467,457</u>	<u>-</u>	<u>467,457</u>	<u>-</u>	<u>467,457</u>
<b>DISBURSEMENTS</b>					
Fire suppression					
Current					
Personnel services	244,496	-	244,496	-	244,496
Materials and services	204,500	-	204,500	-	204,500
Capital outlay	25,697	-	25,697	-	25,697
<b>Total disbursements</b>	<u>474,693</u>	<u>-</u>	<u>474,693</u>	<u>-</u>	<u>474,693</u>
Excess (deficiency) of receipts over disbursements	<u>(7,236)</u>	<u>-</u>	<u>(7,236)</u>		
<b>OTHER FINANCING SOURCES (USES)</b>					
Transfers In (Out)	<u>(8,048)</u>	<u>8,048</u>	<u>-</u>	<u>-</u>	
<b>Total other financing sources (uses)</b>	<u>(8,048)</u>	<u>8,048</u>	<u>-</u>	<u>-</u>	
Net changes in fund balances-- cash basis	(15,284)	8,048	(7,236)	7,236	
Change in net position-- cash basis				(7,236)	(7,236)
<b>FUND BALANCE--CASH BASIS/ NET POSITION--CASH BASIS</b>					
Beginning of the year	<u>260,491</u>	<u>51,952</u>	<u>312,443</u>	<u>-</u>	<u>312,443</u>
End of the year	<u>\$ 245,207</u>	<u>\$ 60,000</u>	<u>\$ 305,207</u>	<u>\$ -</u>	<u>\$ 305,207</u>

See independent accountant's review report.



**NOTES TO THE FINANCIAL STATEMENTS**



**EVANS VALLEY RURAL FIRE PROTECTION DISTRICT NO. 6**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
*June 30, 2022*

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**REPORTING ENTITY**

Evans Valley Rural Fire Protection District No. 6 was officially formed March 27, 1963, to provide fire protection services to citizens residing within the District. The original boundaries in the Evans Valley area of Jackson County were expanded by annexation June 18, 1976. The District is a municipal corporation governed by five elected directors as provided by Oregon statute and has no component units.

**BASIS OF PRESENTATION – GOVERNMENT-WIDE FINANCIAL STATEMENTS**

The Statement of Net Position – Cash Basis and Statement of Activities – Cash Basis display information about the reporting government as a whole within the limitations of cash basis of accounting. The governmental activities are generally financed through property tax revenues and grants.

**BASIS OF PRESENTATION - FUND FINANCIAL STATEMENTS**

The financial transactions of the District are reported in individual funds. Each fund is accounted for by providing a separate set of self-balancing accounts that comprises its assets, fund balances, receipts, and disbursements.

The following governmental fund types are used by the Agency:

**General Fund** is the general operating fund of the District. It is used to account for and report all financial resources not accounted for and reported in another fund. Principal sources of receipts are property taxes, grants, and earnings on investments. Primary disbursements are for personnel services, materials and services, and capital outlay.

**Capital Projects Fund**

This fund is used to accumulate financial resources for future capital outlay projects of the District. The primary source of revenue is from transfers from the General Fund. For the Government-wide Financial Statement presentation, under GASB 54 requirements, the Capital Projects Fund is collapsed and reported as part of the General Fund.

See independent accountant's review report.

**EVANS VALLEY RURAL FIRE PROTECTION DISTRICT NO. 6**  
**NOTES TO BASIC FINANCIAL STATEMENTS**

*June 30, 2022*

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**MEASUREMENT FOCUS AND BASIS OF ACCOUNTING**

Measurement focus is a term used to describe what transactions or events are recorded within the various financial statements. Basis of accounting refers to when and how transactions or events are recorded, regardless of the measurement focus applied.

**Measurement Focus**

In the government-wide Statement of Net Position – Cash Basis and Statement of Activities – Cash Basis, governmental activities are presented using the economic resources measurement focus, within the limitations of the cash basis of accounting. The accounting objectives of this measurement focus are the determination of the excess of receipts over disbursements, changes in net position (or cost recovery), and net financial position. All assets, (whether current or noncurrent or financial or nonfinancial) associated with their activities are generally reported with the limitations of the cash basis of accounting.

In the fund financial statements, the current financial resources measurement focus is applied to the cash basis of accounting. All governmental funds utilize a current financial resources measurement focus within the limitations of the cash basis of accounting. Only current financial assets and net position are generally included on the balance sheet. The cash basis statements present sources and uses of available spendable financial resources during a given period. These funds use fund balance as their measure of available spendable financial resources at the end of the period.

**Basis of Accounting**

The financial statements are presented on a cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America (GAAP) as established by the Governmental Accounting Standards Board (GASB). This basis of accounting involves the reporting of only cash and cash equivalents and the changes therein resulting from cash inflows (cash receipts) and cash outflows (cash disbursements) reported in the period in which they occurred.

This cash basis of accounting differs from GAAP primarily because revenues (cash receipts) are recognized when received in cash rather than when earned and susceptible to accrual, and expenditures (cash disbursements) are recognized when paid rather than when incurred or subject to accrual. In the government wide and fund financial statements, governmental activities are presented on the cash basis of accounting. Generally accepted accounting principles require governmental fund types to be accounted for on the modified accrual basis of accounting, however, ORS 294.333 allows municipal corporations to use the cash basis of accounting.

If the District utilized the basis of accounting recognized as generally accepted in the United States, the fund financial statements for governmental funds would use the modified accrual basis of accounting. All government-wide financial statements would be presented on the accrual basis of accounting.

See independent accountant's review report.

**EVANS VALLEY RURAL FIRE PROTECTION DISTRICT NO. 6**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
*June 30, 2022*

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**ASSETS, LIABILITIES, AND NET POSITION/FUND BALANCE**

**Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, demand deposits, short-term investments with original or remaining maturities of three months or less when purchased. Investments maintained in the Oregon State Investment Pool are carried at cost, which approximates fair value, and are classified as a cash equivalent.

**Investments**

The District invests in the Oregon Local Government Investment Pool and considers this investment a cash equivalent. See the cash and cash equivalents note above.

**Capital Assets**

On the cash basis of accounting, capital assets for governmental funds are not recorded in the governmental-wide financial statements or fund financial statements.

**Compensated Absences and Sick Pay**

District employees receive two weeks of paid vacation per fiscal year and accrue eight hours of sick time per month. Vacation must be taken within the fiscal year, as it does not carry over to the following fiscal year end. Sick time is accumulated up to a total of 320 hours. Sick leave is not paid upon termination of employment. Vacation and sick disbursements are charged to personnel services when taken by the employee.

**Government-Wide Statements**

Equity is classified as Net Position, which represents the difference between assets, and liabilities. Net Position is displayed in three components:

**Net Investment in Capital Assets** – Consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by outstanding balances of any bonds, mortgages, notes, or other borrowing that are attributable to the acquisition, construction, or improvement of those assets. Because the District is on the cash-basis of accounting, this category is not used.

**Restricted Net Position** – Consists of Net Position with constraints placed on the use either by (1) external groups such as creditors, grantors, contributors, or laws or regulations of other governments; or (2) law through constitutional provisions or enabling legislation.

**Unrestricted Net Position** – Consists of all other Net Position elements that do not meet the definition of “restricted” or “net investment in capital assets.”

It is the District’s policy to first use restricted net resources prior to use of unrestricted net resources when an expense is incurred for purposes for which both restricted and unrestricted net resources are available.

See independent accountant’s review report.

**EVANS VALLEY RURAL FIRE PROTECTION DISTRICT NO. 6**  
**NOTES TO BASIC FINANCIAL STATEMENTS**

*June 30, 2022*

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**Fund Financial Statements**

The Governmental Accounting Standards Board (GASB) issued Statement No. 54 "Fund Balance Reporting and Governmental Fund Type Definitions", which became effective for the District beginning with fiscal year ending June 30, 2022. The statement established five classifications for fund equity; non-spendable, restricted, committed, assigned, and unassigned. The District uses the following fund balance classifications:

**Restricted** fund balance includes amounts that can be used only for the specific purposes stipulated by external resource providers (for example grant providers), constitutionally, or through enabling legislation (that is, legislation that creates a new revenue source and restricts its use).

**Assigned** fund balance comprises amounts intended to be used by the government for specific purposes. Intent can be expressed by the governing body or by an official or body to which the governing body delegates the authority. In governmental funds other than the general fund, assigned fund balance represents the amount that is not restricted or committed. This indicates that resources in other governmental funds are, at minimum, intended to be used for the purpose of that fund. The assigned fund balance is from the District's budget which is approved by the Board.

**Unassigned** fund balance is the residual classification for the general fund and includes all amounts not contained in the other classifications. Unassigned amounts can be spent as directed by the budget as adopted by the Board of Trustees.

**Property Taxes**

Ad Valorem property taxes are levied on all taxable property as of July 1. Property taxes attach as an enforceable lien on real property and are levied as of July 1. Property taxes collection dates are November 15, February 15, and May 15. Discounts are allowed if the amount is received by November 15. Taxes unpaid and outstanding on May 16 are considered delinquent. Uncollected property taxes are not recorded on the Statement of Net Position under the cash-basis of accounting.

**DEFICIT FUND EQUITY**

The District did not have a deficit of fund equity in its fund for the year ended June 30, 2022.

**2. STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY**

**BUDGET**

The District budgets for all funds as required by state law on a cash basis. The resolution authorizing appropriations for each fund sets the level by which expenditures cannot legally exceed appropriation. See Supplementary Information for more detail on Local Budget Law.

See independent accountant's review report.



**EVANS VALLEY RURAL FIRE PROTECTION DISTRICT NO. 6**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
*June 30, 2022*

**3. DETAILED NOTES ON ALL ACTIVITIES AND FUNDS**

**POOLED DEPOSITS AND INVESTMENTS**

Cash, cash equivalents, and investments were comprised of the following at June 30, 2022:

	<b>General Fund</b>	<b>Capital Projects Fund</b>	<b>Total</b>
Financial Institutions	\$ 35,914	\$ -	\$ 35,914
State of Oregon Local Government Pool	209,293	60,000	269,293
Total cash and equivalents	\$ 245,207	\$ 60,000	\$ 305,207

Deposits with financial institutions are comprised of bank demand deposits. At June 30, 2022 the District's combined bank balances were \$329,739. The District's demand deposits are insured up to \$250,000 by the Federal Deposit Insurance Corporation (FDIC) and the National Credit Union Administration (NCUA). When deposits exceed the \$250,000 limit, they are secured in accordance with Oregon Revised Statutes 295 under Oregon Public Funds Collateralized Program. All cash deposits are in compliance with Oregon statutes.

**Custodial Credit Risk.** Custodial credit risk for deposits is the risk that, in the event of a bank failure, a government's deposits may not be returned. The District does not have a formal deposit policy for custodial credit risk.

**Investments**

The State of Oregon statutes authorize the District to invest primarily in general obligations of the United States Government and its agencies, certain bonded obligations of Oregon municipalities, bank repurchase agreements, bankers' acceptances, time certificates of deposit, certain commercial paper, and the State of Oregon Treasurer's Local Government Investment Pool, among others.

**Interest Rate Risk.** The District does not have a formal investment policy regarding interest rate risk.

**Credit Risk.** Other than following the State Statutes authorization, the District has no formal policy that further restricts its investment choices.

See independent accountant's review report.

**EVANS VALLEY RURAL FIRE PROTECTION DISTRICT NO. 6**  
**NOTES TO BASIC FINANCIAL STATEMENTS**

*June 30, 2022*

**3. DETAILED NOTES ON ALL ACTIVITIES AND FUNDS (Continued)**

**Investments (Continued)**

The State of Oregon Local Government Investment Pool (LGIP or Pool) is not registered with the U.S Securities and Exchange Commission as an investment company and is unrated. The Pool investments are not categorized into credit risk since they are not evidenced by specific securities. The Oregon Revised Statutes and the Oregon Investment Council govern the Pool's investment policies. The State Treasurer is the investment officer for the Pool and is responsible for all funds in the Pool. These funds must be invested, and the investments managed, as a prudent investor would, exercising reasonable care, skill and caution. Investment in the fund is further governed by portfolio guidelines issued by the Oregon Short-Term Funds Board, which establish diversification percentages and specify the types and maturities of investments. The Oregon Audits Division of the Security of State Office audits the Pool annually. The Division's report on the Pool as of the year ended June 30, 2021, was unqualified.

**Custodial Credit Risk.** The District's investments in the Oregon Local Government Investment Pool are not evidenced by securities that exist in physical or book entry form, and thus, are not subject to custodial credit risk disclosures.

**LONG-TERM DEBT**

As of June 30, 2022, the District had no long-term debt outstanding.

**4. OTHER INFORMATION**

**DEFINED BENEFIT PENSION PLAN**

**General Information about the Pension Plan**

**Plan description**

Employees of the District are provided with pensions through the Oregon Public Employees Retirement System (OPERS) a cost-sharing multiple-employer defined benefit pension plan. The Oregon Legislature has delegated authority to the Public Employees Retirement Board to administer and manage the system. All benefits of the System are established by the legislature pursuant to ORS Chapters 238 and 238A. Tier One/Tier Two Retirement Benefit plan, established by ORS Chapter 238, is closed to new members hired on or after August 29, 2003.

The Pension Program, established by ORS Chapter 238A, provides benefits to members hired on or after August 29, 2003. OPERS issues a publicly available Comprehensive Annual Financial Report and Actuarial Valuation can be obtained by calling (503) 598-7377 or at the following web page:

<https://www.oregon.gov/pers/Documents/financials/cafr/2021-ACFR.pdf>

See independent accountant's review report.

**EVANS VALLEY RURAL FIRE PROTECTION DISTRICT NO. 6**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
*June 30, 2022*

**4. OTHER INFORMATION (Continued)**

**DEFINED BENEFIT PENSION PLAN (Continued)**

**Benefits provided**

**1. Tier One/Tier Two Retirement Benefit ORS Chapter 238**

**Pension Benefits**

The PERS retirement allowance is payable monthly for life. It may be selected from 13 retirement benefit options. These options include survivorship benefits and lump-sum refunds. The basic benefit is based on years of service and final average salary. A percentage (2.0 percent for police and fire employees, 1.67 percent for general service employees) is multiplied by the number of years of service and the final average salary. Benefits may also be calculated under either a formula plus annuity (for members who were contributing before August 21, 1981) or a money match computation if a greater benefit results.

A member is considered vested and will be eligible at minimum retirement age for a service retirement allowance if he or she has had a contribution in each of five calendar years or has reached at least 50 years of age before ceasing employment with a participating employer (age 45 for police and fire members). General service employees may retire after reaching age 55. Police and fire members are eligible after reaching age 50. Tier One general service employee benefits are reduced if retirement occurs prior to age 58 with fewer than 30 years of service. Police and fire member benefits are reduced if retirement occurs prior to age 55 with fewer than 25 years of service. Tier Two members are eligible for full benefits at age 60. The ORS Chapter 238 Defined Benefit Pension Plan is closed to new members hired on or after August 29, 2003.

**Death Benefits**

Upon the death of a non-retired member, the beneficiary receives a lump-sum refund of the member's account balance (accumulated contributions and interest). In addition, the beneficiary will receive a lump-sum payment from employer funds equal to the account balance, provided one or more of the following conditions are met:

- the member was employed by a PERS employer at the time of death,
- the member died within 120 days after termination of PERS-covered employment,
- the member died as a result of injury sustained while employed in a PERS covered job, or
- the member was on an official leave of absence from a PERS-covered job at the time of death.

**Disability Benefits**

A member with 10 or more years of creditable service who becomes disabled from other than duty-connected causes may receive a non-duty disability benefit. A disability resulting from a job-incurred injury or illness qualifies a member (including PERS judge members) for disability benefits regardless of the length of PERS-covered service. Upon qualifying for either a non-duty or duty disability, service time is computed to age 58 (55 for police and fire members) when determining the monthly benefit.

See independent accountant's review report.

**EVANS VALLEY RURAL FIRE PROTECTION DISTRICT NO. 6**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
*June 30, 2022*

**4. OTHER INFORMATION**

**2. OPSRP Pension Program (OPSRP Defined Benefit)**

**Pension Benefits**

The Pension Program (ORS Chapter 238A) provides benefits to members hired on or after August 29, 2003. This portion of OPSRP provides a life pension funded by employer contributions. Benefits are calculated with the following formula for members who attain normal retirement age:

Police and fire: 1.8 percent is multiplied by the number of years of service and the final average salary. Normal retirement age for police and fire members is age 60 or age 53 with 25 years of retirement credit. To be classified as a police and fire member, the individual must have been employed continuously as a police and fire member for at least five years immediately preceding retirement.

General service: 1.5 percent is multiplied by the number of years of service and the final average salary. Normal retirement age for general service members is age 65, or age 58 with 30 years of retirement credit.

Under Senate Bill 1049, passed in 2019 legislative session, the salary included in the determination of final average salary will be limited for all member beginning in 2020. The limit will be equal to \$195,000 in 2020 and will be indexed with inflation in later years.

A member of the OPSRP Pension Program becomes vested on the earliest of the following dates: the date the member completes 600 hours of service in each of five calendar years, the date the member reaches normal retirement age, and, if the pension program is terminated, the date on which termination becomes effective.

**Death Benefits**

Upon the death of a non-retired member, the spouse or other person who is constitutionally required to be treated in the same manner as the spouse, receives for life 50 percent of the pension that would otherwise have been paid to the deceased member.

**Disability Benefits**

A member who has accrued 10 or more years of retirement credits before the member becomes disabled or a member who becomes disabled due to job-related injury shall receive a disability benefit of 45 percent of the member's salary determined as of the last full month of employment before the disability occurred.

See independent accountant's review report.

**EVANS VALLEY RURAL FIRE PROTECTION DISTRICT NO. 6**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
*June 30, 2022*

**4. OTHER INFORMATION (Continued)**

**3. OPSRP Individual Account Program (OPSRP IAP)**

In 2003 legislative session, the Oregon Legislative Assembly created a new successor plan for PERS. The Oregon Public Service Retirement Plan (OPSRP) is effective for all new employees hired on or after August 29, 2003 and applies to any inactive PERS members who return to employment following a six month or greater break in service. The new plan consists of the defined benefit pension plan and a defined contribution pension plan (the Individual Account Program or IAP). Beginning January 1, 2004, all PERS member contributions go into the IAP portion of PERS. Existing members retain their PERS accounts, but any future member contributions are deposited into the members IAP, not the member's PERS account. Those employees who had established a PERS membership prior to creation of OPSRP will be members of both PRS and OPSRP system as long as they remain in covered employment. Earnings are based on actual market returns.

**Pension Benefits**

An IAP member becomes vested on the date the employee account is established or on the date the rollover account was established. If the employer makes optional employer contributions for a member, the member becomes vested on the earliest of the following dates: the date the member completes 600 hours of service in each of five calendar years, the date the member reaches normal retirement age, the date the IAP is terminated, the date the active member becomes disabled, or the date the active member dies.

Upon retirement, a member of the OPSRP Individual Account Program (IAP) may receive the amounts in his or her employee account, rollover account, and vested employer account as a lump-sum payment or in equal installments over a 5-, 10-, 15-, 20-year period or an anticipated life span option. Each distribution option has a \$200 minimum distribution limit.

**Death Benefits**

Upon the death of a non-retired member, the beneficiary receives in a lump sum the member's account balance, rollover account balance, and vested employer optional contribution account balance. If a retired member dies before the installment payments are completed, the beneficiary may receive the remaining installment payments or choose a lump-sum payment.

**Recordkeeping**

OPERS contracts with VOYA Financial to maintain IAP participant records.

See independent accountant's review report.

**EVANS VALLEY RURAL FIRE PROTECTION DISTRICT NO. 6**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
June 30, 2022

**4. OTHER INFORMATION (Continued)**

**Contributions**

**Employer Contributions**

PERS funding policy provides for monthly employer contributions at actuarially determined rates. These contributions, expressed as a percentage of covered payroll, are intended to accumulate sufficient assets to pay benefits when due. This funding policy applies to the PERS Defined Benefit Plan and the Other Postemployment Benefit Plans. Employer contribution rates during the period were based on the December 31, 2019 actuarial. Employer contributions for the year ended June 30, 2022, were \$12,311 excluding amounts to fund employer specific liabilities. The rates in effect for the fiscal year ended June 30, 2022 were 12.22 percent for Tier One/Tier Two General Service Member, 5.69 percent for OPSRP Pension Program General Service Members, and 10.05 percent for OPSRP police and fire and 6 percent for OPSRP Individual Account Program.

**OTHER POST-EMPLOYMENT HEALTH BENEFITS (OPEB)**

**Retirement Health Insurance Account (RHIA)**

**Plan Description**

As a member of Oregon Public Employees Retirement System (OPERS) the District contributes to the Retirement Health Insurance Account (RHIA) for each of its eligible employees. RHIA is a cost-sharing multiple-employer defined benefit other postemployment benefit plan administered by OPERS. RHIA pays a monthly contribution toward the cost of Medicare companion health insurance premiums of eligible retirees. Oregon Revised Statute (ORS) 238.420 established this trust fund. The RHIA plan currently serves 900 participating employers and is closed to new entrants after August 29, 2003. OPERS issues a publicly available financial report that includes financial statements and required supplementary information. That report may be obtained by writing to Oregon Public Employees Retirement System, P.O. Box 23700, Tigard, OR 97281-3700.

**Benefits Provided**

Because RHIA was created by enabling legislation (ORS 238.420), contribution requirements of the plan members and the participating employers were established and may be amended only by the Oregon Legislature. ORS require that an amount equal to \$60 or the total monthly cost of Medicare companion health insurance premiums coverage, whichever is less, shall be paid from the Retirement Health Insurance Account established by the employer, and any monthly cost in excess of \$60 shall be paid by the eligible retired member in the manner provided in ORS 238.410. To be eligible to receive this monthly payment toward the premium cost the member must: (1) have eight years or more of qualifying service in PERS at the time of retirement or receive a disability allowance as if the member had eight years or more of creditable service in PERS, (2) receive both Medicare Parts A and B coverage, and (3) enroll in a PERS-sponsored health plan.

See independent accountant's review report.

**EVANS VALLEY RURAL FIRE PROTECTION DISTRICT NO. 6**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
*June 30, 2022*

**4. OTHER INFORMATION (Continued)**

**OTHER POST-EMPLOYMENT HEALTH BENEFITS (OPEB) (Continued)**

**Retirement Health Insurance Account (RHIA)**

**Death Benefits**

A surviving spouse or dependent of a deceased PERS retiree who was eligible to receive the subsidy is eligible to receive the subsidy if he or she (1) is receiving a retirement benefit or allowance from PERS or (2) was insured at the time the member died and the member retired before May 1, 1991.

**Contributions**

For the year ended June 30, 2022 PERS employers contributed 0.06 of all PERS-covered salaries for Tier One and Tier Two members to fund the normal cost portion of RHIA benefits.

Employer contributions are advance funded on an actuarially determined basis. There is no inflation assumption for RHIA postemployment benefits because the payment amount is set by statute and is not adjusted for increases in healthcare costs. The number of RHIA participants receiving benefits was 42,857 for the fiscal year ended June 30, 2021 and there were 43,108 active and 12,734 inactive members who meet the requirements to receive RHIA benefits when they retire.

Due to using the cash basis of accounting, the District does not report net OPEB liability/asset on its financial statements.

**Plan Audited Financial Report**

RHIA is administered by the Oregon Public Employees Retirement Board (OPERB). The comprehensive annual financial report of the funds administered by the OPERB may be obtained by writing Oregon Public Employees Retirement System, PO Box 23700, Tigard, Oregon 97281-3700, or by the web address of:

<https://www.oregon.gov/pers/documents/financials/ACFR/2021-ACFR.pdf>

See independent accountant's review report.

**EVANS VALLEY RURAL FIRE PROTECTION DISTRICT NO. 6**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
June 30, 2022

**4. OTHER INFORMATION (Continued)**

**HEALTH BENEFIT RETIREE PROGRAM – SINGLE EMPLOYER PLAN**

**Plan Description**

The District maintains a single-employer retiree benefit healthcare plan that provides post-employment health benefits (medical, dental, and vision coverage) to eligible retirees and their spouses/dependents. The level of benefits provided by the plan is the same as those afforded to active employees. In order for the retiree to be eligible to receive benefits they must retire and receive a pension from Oregon Public Employees Retirement System (PERS). Eligibility requirements for retirement under Oregon PERS are as follows: General Service Tier One or Tier Two employees – age 60 or any age with 30 years; Police and Fire Tier One or Tier Two employees - age 50 with 25 years or age 55; OPSRP General Service employees - age 65 or 58 with 30 years of service, and OPSRP Police and Fire – age 53 with 25 years of service or age 60.

The District's post-retirement healthcare plan is established in accordance with Oregon Revised Statutes (ORS) 243.303, which requires that retirees be allowed to continue their health care coverage at their own expense.

ORS stipulates that for the purpose of establishing health care premiums, the rate must be based on all plan members, including both active and retirees. Due to the effect of age, retiree claims costs are generally higher than claims cost for all members as a whole. The difference between retiree claims cost and the amount of retiree health care premiums represents the District's implicit employer contribution. The benefit duration covers all retirees and eligible dependents until Medicare eligibility, typically age 65.

The District did not establish an irrevocable trust (or equivalent arrangement) to account for the plan. The amortization period for this plan is closed. The plan is accounted for on a flow of economic resources measurement focus and uses the accrual basis of accounting. Benefits are recognized when incurred.

**Funding Policy**

The benefits from this program are paid by the retired employees on a self-pay basis and required contribution is based on projected pay-as-you-go financial requirements. There is no obligation on the part of the District to fund these benefits in advance, therefore no funds within the General Fund have been used to liquidate other postemployment benefit obligations.

See independent accountant's review report.



**EVANS VALLEY RURAL FIRE PROTECTION DISTRICT NO. 6**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
June 30, 2022

**4. OTHER INFORMATION (Continued)**

**RISK MANAGEMENT**

The District is exposed to various risk of loss related to torts, theft or damage to and destruction of assets, errors and omissions, injuries to employees and natural disasters for which the District carries commercial insurance.

During the current year, there were no significant reductions in insurance coverage from the prior year in any major category of coverage. In addition, insurance settlements have not exceeded insurance coverage during any of the past three fiscal years.

**CLAIMS AND LITIGATION**

Management has represented that there are no contingent liabilities that require disclosure or recognition. Such contingent liabilities would include, but not confined to pending suites, proceedings, hearings or negotiations possible involving retroactive adjustments; unsatisfied judgements or claims; taxes in dispute; endorsements or guarantees or options.

**COMMITMENTS**

During the year ended June 30, 2022, the District approved an emergency communications contract covering the year ending June 30, 2022. The amount of the contract is \$25,256 which requires quarterly payments of \$6,314.

**GRANTS**

The District obtained a grant from the West Foundation for capital outlay.

**PROPERTY TAX LIMITATION**

The State of Oregon has a constitutional limit on property taxes for governmental operations. Under the limitation, tax revenue is separated into those for public schools and those for local governments other than public schools. The limitation specifies a maximum rate for all local government operations of \$10.00 per \$1,000 of real market value, while schools are similarly limited to a \$5.00 maximum rate. Local government taxes in the District currently do not exceed the \$10.00 limit; however, this limitation may affect the availability of future tax revenues for the District.

In May 1997, voters approved Measure 50 which rolled back assessed property value to 90% of 1995-96 and limits future increases of taxable assessed values to 3% per year, except for major improvements. Tax rates are now fixed and not subject to change. Voters may approve local initiatives above the fixed rate.

See independent accountant's review report.

**EVANS VALLEY RURAL FIRE PROTECTION DISTRICT NO. 6**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
June 30, 2022

**4. OTHER INFORMATION (Continued)**

**PROPERTY TAX LIMITATION (Continued)**

In June 2019, the voters approved a five-year levy beginning in the 2021-2022 tax year. The Levy is for funding of general operations imposing \$.36 per \$1,000 of assessed value. The new levy will raise approximately \$93,951 in 2021-2022; \$96,769 in 2022-2023; \$99,672 in 2023-2024; \$102,662 in 2024-2025 and \$105,742 in 2025-2026 for a total over five years of \$498,796.

**SUBSEQUENT EVENTS**

The District has evaluated subsequent events through November 5, 2022. November 5, 2022 is the same date as the report which is based upon the completion of the Management's Discussion and Analysis section of the financial statements. The report was available to be issued on November 15, 2022.

See independent accountant's review report.

**SUPPLEMENTARY INFORMATION**

**EVANS VALLEY RURAL FIRE PROTECTION DISTRICT NO. 6**  
**Notes to Budgetary Comparison Schedules**  
*June 30, 2022*

Annual budgets for all funds are adopted on a basis consistent with Oregon Revised Statutes (ORS 294 – Local Budget Law). The process under which the budget is adopted is described in the following paragraphs.

Each March, the budget officer, (appointed by the Board of Directors) submits a proposed budget to the Budget Committee (consisting of the Board of Directors and an equal number of citizens of the District). The District is required to budget all funds. The District's budget is prepared for each fund on the cash basis of accounting. For all fund types, inter-fund loans are budgeted as sources and uses in accordance with state budget laws. Estimated receipts and disbursements are budgeted for by fund and object. Information on the past two years' actual receipts and disbursements and current-year estimates are included in the budget document.

The Budget Committee conducts public hearings for the purpose of obtaining citizens' comments, then approves a budget and submits it to the District Board for final adoption. The approved expenditures for each fund may not be increased by more than 10% by the Board without returning to the Budget Committee for a second approval.

The Board legally adopts the budget by resolution before July 1. The resolution establishes appropriations for each fund and disbursements cannot legally exceed these appropriations. The level of control established by the resolution for each fund is at the object group level (i.e. personal services, materials and services, capital outlay, debt service, interfund transfers, and contingency). Appropriations lapse at the end of the fiscal year.

The District may change the budget throughout the year by transferring appropriations between levels of control and by adopting supplemental budgets as authorized by Oregon Revised Statutes. Unexpected additional resources may be added to the budget through the use of a supplemental budget. A supplemental budget requires public hearings, publication in newspapers and approval by the District Board. Disbursement appropriations may not be legally over-expended except in the case of grant receipts that could not be reasonably estimated at the time the budget was adopted, and for debt service on new debt issues during the budget year. Management may transfer budget amounts between individual line items within the object group, but cannot make changes to the object groups themselves, which is the legal level of control.

The District made Resolution 22-04 to authorize the transfer of \$19,820 from account 5401 "Operating Contingency", to accounts 5203 "Vehicle Repair & Maintenance" for \$8,465, 5201 "Fuel" for \$2,975, and 5105 "PERS" for \$8,380.

**EVANS VALLEY RURAL FIRE PROTECTION DISTRICT NO. 6**  
**General Fund**  
**Budgetary Comparison Schedule – Cash Basis**  
*For the Year Ended June 30, 2022*

	Budgeted Amounts		Actual Amounts	Variance With Final Budget Favorable (Unfavorable)
	Original	Final		
<b>RECEIPTS</b>				
District property taxes				
Current year's levy	\$ 425,000	\$ 425,000	\$ 410,956	\$ (14,044)
Prior year's levy	13,000	13,000	24,273	11,273
<b>Total taxes</b>	<u>438,000</u>	<u>438,000</u>	<u>435,229</u>	<u>(2,771)</u>
Earnings on investments	3,500	3,500	1,708	(1,792)
Grants	20,000	20,000	10,000	(10,000)
Contributions	-	-	1,000	1,000
Miscellaneous	-	-	19,520	19,520
<b>Total receipts</b>	<u>461,500</u>	<u>461,500</u>	<u>467,457</u>	<u>5,957</u>
<b>DISBURSEMENTS</b>				
Fire suppression				
Current				
Personnel services	240,400	248,780	244,496	4,284
Materials and services	206,250	217,690	204,500	13,190
Capital outlay	53,000	53,000	25,697	27,303
<b>Total disbursements</b>	<u>499,650</u>	<u>519,470</u>	<u>474,693</u>	<u>44,777</u>
Excess (deficiency) of receipts over disbursements	<u>(38,150)</u>	<u>(57,970)</u>	<u>(7,236)</u>	<u>50,734</u>
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfer out	(8,048)	(8,048)	(8,048)	-
Operating Contingency	(20,000)	(180)	-	180
<b>Total other financing         sources (uses)</b>	<u>(28,048)</u>	<u>(8,228)</u>	<u>(8,048)</u>	<u>180</u>
Net changes in fund balances-- cash basis	(66,198)	(66,198)	(15,284)	50,914
<b>FUND BALANCES--CASH BASIS</b>				
Beginning of the year	218,000	218,000	260,491	42,491
End of the year	<u>\$ 151,802</u>	<u>\$ 151,802</u>	<u>\$ 245,207</u>	<u>\$ 93,405</u>

**EVANS VALLEY RURAL FIRE PROTECTION DISTRICT NO. 6**  
**Capital Projects Fund**  
**Budgetary Comparison Schedule – Cash Basis**  
*For the Year Ended June 30, 2022*

	<u>Budgeted Amounts</u>		<u>Actual Amounts</u>	<u>Variance With Final Budget Favorable (Unfavorable)</u>
	<u>Original</u>	<u>Final</u>		
<b>RECEIPTS</b>				
District property taxes				
Prior year's levy				\$ -
<b>Total taxes</b>	-	-	-	-
<b>DISBURSEMENTS</b>				
Fire suppression				
Apparatus and equipment	-	-	-	-
Principal				
Interest and fees				
<b>Total disbursements</b>				
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfer in	8,048	8,048	8,048	-
<b>Total other financing sources (uses)</b>	8,048	8,048	8,048	-
Net changes in fund balances-- cash basis	8,048	8,048	8,048	
<b>FUND BALANCES--CASH BASIS</b>				
Beginning of the year	51,952	51,952	51,952	-
End of the year	<u>\$ 60,000</u>	<u>\$ 60,000</u>	<u>\$ 60,000</u>	<u>\$ -</u>

**EVANS VALLEY RURAL FIRE PROTECTION DISTRICT NO. 6**  
**General Fund**  
**Detail to Budgetary Comparison Schedule – Cash Basis**  
*For the Year Ended June 30, 2022*

	<u>Budgeted Amounts</u>		<u>Actual Amounts</u>	<u>Variance With Final Budget Favorable (Unfavorable)</u>
	<u>Original</u>	<u>Final</u>		
<b>DISBURSEMENTS</b>				
<b>PERSONNEL SERVICES</b>				
Fire chief	\$ 70,000	\$ 70,000	\$ 70,000	\$ -
Captain	52,200	52,200	52,200	-
Part-time firefighter	38,000	38,000	35,948	2,052
Social Security	10,200	10,200	12,006	(1,806)
Workers' compensation	7,000	7,000	3,778	3,222
PERS	3,900	12,280	12,311	(31)
Health insurance	58,000	58,000	56,894	1,106
Unemployment insurance	1,100	1,100	1,359	(259)
<b>Total personnel services</b>	<u>\$ 240,400</u>	<u>\$ 248,780</u>	<u>\$ 244,496</u>	<u>\$ 4,284</u>

**EVANS VALLEY RURAL FIRE PROTECTION DISTRICT NO. 6**  
**General Fund**  
**Detail to Budgetary Comparison Schedule – Cash Basis**  
*For the Year Ended June 30, 2022*

	<u>Budgeted Amounts</u>		<u>Actual Amounts</u>	<u>Variance With Final Budget Favorable (Unfavorable)</u>
	<u>Original</u>	<u>Final</u>		
<b>MATERIALS AND SERVICES</b>				
Fuel	\$ 6,500	\$ 9,475	\$ 9,662	\$ (187)
Vehicle repair and maintenance	14,000	22,465	32,164	(9,699)
Building repair and maintenance	10,000	10,000	5,106	4,894
Radio repair and maintenance	1,500	1,500	-	1,500
Station supplies	2,100	2,100	1,536	564
SCBA repair and maintenance	3,000	3,000	2,697	303
Tools, apparatus and station	3,000	3,000	2,882	118
Training	7,500	7,500	9,323	(1,823)
Office supplies	3,200	3,200	2,292	908
Dispatch contract (SORC)	24,600	24,600	24,520	80
Firefighter miscellaneous supplies	4,500	4,500	999	3,501
Fire prevention and public	2,800	2,800	2,244	556
Insurance	13,900	13,900	14,649	(749)
Election/legal	3,000	3,000	603	2,397
Accounting	8,300	8,300	8,560	(260)
Audit / Review	6,000	6,000	10,700	(4,700)
EMS supplies and fees	5,500	5,500	6,190	(690)
Health and safety	3,300	3,300	2,805	495
Volunteer recognition	6,500	6,500	5,558	942
Membership dues	2,850	2,850	1,992	858
Computer upgrade	2,000	2,000	2,245	(245)
Office equipment	3,000	3,000	-	3,000
Volunteer fuel reimbursement	4,000	4,000	2,311	1,689
Volunteer uniforms	7,500	7,500	5,892	1,608
Student program	38,000	38,000	28,847	9,153
Higher education	3,000	3,000	5,019	(2,019)
Utilities	15,000	15,000	15,704	(704)
Grant writing	1,700	1,700	-	1,700
<b>Total materials and services</b>	<b>\$ 206,250</b>	<b>\$ 217,690</b>	<b>\$ 204,500</b>	<b>\$ 13,190</b>



**EVANS VALLEY RURAL FIRE PROTECTION DISTRICT NO. 6**  
**General Fund**  
**Detail to Budgetary Comparison Schedule – Cash Basis**  
*For the Year Ended June 30, 2022*

	<u>Budgeted Amounts</u>		<u>Actual Amounts</u>	<u>Variance With Final Budget Favorable (Unfavorable)</u>
	<u>Original</u>	<u>Final</u>		
<b>CAPITAL OUTLAY</b>				
Apparatus and equipment	\$ 15,000	\$ 15,000	\$ 6,482	\$ 8,518
Capital improvements	<u>38,000</u>	<u>38,000</u>	<u>19,215</u>	<u>18,785</u>
<b>Total capital outlay</b>	<u>53,000</u>	<u>53,000</u>	<u>25,697</u>	<u>27,303</u>
<b>Total disbursements</b>	<u><u>\$ 499,650</u></u>	<u><u>\$ 519,470</u></u>	<u><u>\$ 474,693</u></u>	<u><u>\$ 44,777</u></u>



**MANAGEMENT REPRESENTATION OF FISCAL AFFAIRS  
REQUIRED BY OREGON REGULATIONS**



Evans Valley Rural Fire  
Protection District No. 6  
8677 East Evans Creek Road  
Rogue River, OR 97537

Evans Valley Rural Fire Protection District No. 6 is subject to, and responsible for, compliance with various laws, rules and regulations relating to its operations and finances. Among such laws, rules, and regulations are the requirements prescribed in Municipal Audit Law (ORS Chapter 297) and the Minimum Standards for Review of Oregon Municipal Corporations (OAR 162, Division 40) including, but not limited to:

- Deposit of public funds with financial institutions (ORS Chapter 295).
- Indebtedness limitations, restrictions and repayment.
- Budgets legally required (ORS Chapter 294).
- Insurance and fidelity bonds in force or required by law.
- Programs funded from outside sources.
- Authorized investment of surplus funds (ORS Chapter 294).
- Public contracts and purchasing (ORS Chapters 279A, 279B, 279C).

The management of Evans Valley Rural Fire Protection District No. 6 is aware of the requirements of Oregon laws and administrative rules concerning each of the above requirements and has complied, in all material respects, with such requirements. Further, we are not aware of any violations or possible violations of laws, rules, or regulations, whose effects should be considered for disclosure in the financial statements or as a basis for recording a loss contingency.

The Board Members and the Evans Valley Rural Fire Protection District No. 6 was covered the entire year ended June 30, 2022, by public entity liability policy.

J. Smedegaard  
Signature

Bookkeeper  
Title

11/5/22  
Date

